

# EXTERNAL PAYMENT TO ANOTHER FINANCIAL INSTITUTION

Date: \_\_\_\_\_

## Account Details

Member Number \_\_\_\_\_ S/L \_\_\_\_\_  
Membership Name \_\_\_\_\_  
Cannot be transferred directly from Loan Account

## Transfer Details

Please transfer \$ \_\_\_\_\_ from my/our above account to the following financial institution  
Name of Bank \_\_\_\_\_  
BSB Number \_\_\_\_\_ (Consists of 6 digits) Account Number \_\_\_\_\_ (Maximum of 9 digits)  
Account Name \_\_\_\_\_  
Reference \_\_\_\_\_

Overnight transfer (Manual Transfer)      Telegraphic transfer (for same day transfer, we must receive forms by 2.30pm)

A Manual Transfer Fee or Telegraphic Transfer Fee applies - [refer to Fees and Limits Guide](#)

Please check the accuracy of the account name, BSB and account number you supplied. While Heritage does not rely on the account name supplied, Heritage does rely on the accuracy of the BSB and account number to process the payment. In the event that the BSB and/or account number supplied is inaccurate you may be liable for any loss if the funds paid cannot be recovered from a third party.

## Beware of Scams

Before making a payment, it's important to beware of scams. The below questions are so that we can help you be alert to possible fraud or scams

1. Have you done a transaction of this type before?      Y/      N
2. Do you know the recipient?      Y/      N
3. Do the account details match the purpose of the transaction?      Y/      N
4. Does the purpose of the transaction align with your expected outcome? e.g. receipt of goods      Y/      N
5. Could this transaction be performed any other way? e.g. bank cheque or card      Y/      N

In the current environment it is best to be cautious. The recovery of your money is at risk.

## BPAY Details

Please make a BPAY® payment of \$ \_\_\_\_\_ from my/our above account to the following recipient  
Biller Name \_\_\_\_\_  
Biller Code \_\_\_\_\_ Customer Reference Number (CRN) \_\_\_\_\_

## Declaration

I/we are aware that: A fee of \$ \_\_\_\_\_ will be deducted from my/our account for this transaction. Where the transfer is requested from a credit card, I acknowledge that the transfer will be treated as a cash advance and interest, fees and charges may apply.

\_\_\_\_\_  
Account Holder Signature                      Account Holder Signature                      Date

## Return details

Please return this completed form to the address below or visit your local branch:  
Heritage Bank – Banking Services PO Box 190, Toowoomba QLD 4350 OR via email: [info@heritage.com.au](mailto:info@heritage.com.au)  
If you have any questions or would like further information: Phone: 13 14 22 Website: [www.heritage.com.au](http://www.heritage.com.au)

## Office Use Only

Treasury approval obtained for Same Day Transfer > \$500k  
Beware of Scams questions answered, if any concerns contact Financial Crimes immediately  
Processing Staff Name \_\_\_\_\_  
Witness Signature \_\_\_\_\_

Signature/s Verified	Agent Stamp
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